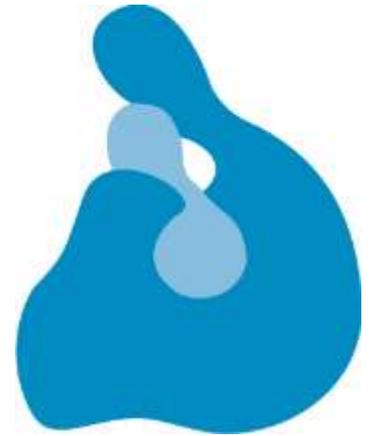


Rules for the Woodside Sanctuary 500 Club Lottery Draws



Contents

1. Buying Tickets
2. Draws and Winning Numbers
3. Prizes
4. Claiming of Prizes
5. Winner Declaration forms
6. National Lotteries Commission Report
7. Unclaimed Prizes
8. Cancellation of 500 Club membership
9. Responsibilities of members and Woodside Sanctuary
Contact numbers and addresses

1. Buying Tickets

- 1.1) Each Ticket must be bought for its full price, which is R50 per month or an annual fee of R600.00 per ticket.
- 1.2) Your ticket will be included in every draw as long as you have paid the R50 per month or an annual fee of R600.00 per ticket.
- 1.3) You are able to purchase as many tickets as you wish.
- 1.4) Once you have completed the Woodside Sanctuary 500 Club entry form, you will be assigned a number and that number is the number that will belong to you as long as you wish to take part in the 500 Club Lottery.
- 1.5) When you have decided to purchase a ticket in the Woodside Sanctuary 500 Club you will be able to state whether you would like the monthly amount to be taken off your bank account via EBD (Debit order) or if you would prefer to make the monthly payments / annual payment directly to Woodside's bank account yourself.
- 1.6) The minimum membership period is one (1) year after which time the debit order agreement may be cancelled in writing by the member. (see rule no. 8 on Cancellation of 500 Club membership)

2. Draws and Winning Numbers

- 2.1a) One draw is held every two months (see rule 2.1b), and guaranteed prizes of R15 000, R3 500 and R1 500, will be awarded in each draw.
- 2.1b) Woodside will endeavor to have the draws at the end of the following months each year: January, March, May, July, September and November
- 2.2) For each draw:
 - a) Winning Numbers will be selected at random using an electronic random number generator.

- b) It will be conducted in line with the Draw Procedures and in the presence of a witness who will be a representative of an independent accounting firm.
- 2.3 The numbers drawn and recorded in writing by the witness mentioned in Rule 2.2(b) will be the Winning Numbers for that Draw. These numbers are drawn in the order of 1st, 2nd and 3rd prizes.

3. Prizes

- 3.1) Three prizes are won in each draw. 1st Prize – R15 000, 2nd prize – R3 500 and 3rd Prize – R 1500
- 3.2) All prizes will be paid over to the winners within 3-4 weeks of the draw date.
- 3.3) Should you decide to donate your winnings back to Woodside, the prize money will be drawn from our account and the funds will be used to the benefit of Woodside's resident i.e. used to purchase medicines, toiletries, clothing or whatever is most needed by the Sanctuary at the time. You will also be issued a letter of thanks describing what the prize will be used for, as well as an 18A Tax certificate and receipt for your donation.

4. Claiming a Prize

- 4.1) If your ticket number is drawn you will be notified via telephone, email or post by Woodside Sanctuary.
- 4.2) If you have not received notification by any other method other than post, you will need to contact Woodside Sanctuary to ensure that we are aware that you have received your notification of winning and wish to claim your prize.
- 4.3) If you make the monthly payments / annual payment directly to Woodside's bank account yourself, you will need to provide Woodside Sanctuary with your banking details so that we will be able to pay your prize directly into your account. If you have chosen to pay your monthly fee via monthly debit order, your banking details will already be on file, and we will be able to pay your prize directly into your account.
- 4.4) All prizes will be paid over to the winners once all winner declaration forms (see rule 5.3) have been received or within 3-4 weeks of the draw date.

5. Winner Declaration Forms

- 5.1) If you are one of the three prize winners, you will be required to complete a winner declaration form.
- 5.2) The winner declaration form is a measure which has been put in place by the National Lotteries Board to ensure that there is the strictest adherence to the regulations, and that those who win the prizes do receive them.
- 5.3) Winner declaration forms need to be completed and returned to Woodside Sanctuary before prizes can be paid out.

6. National Lotteries Report

- 6.1) All charities or societies which are registered with the National Lotteries Commission are required to complete and submit a report after each draw held.
- 6.2) The winner declaration forms are sent to the National Lotteries Commission along with Woodside's report.
- 6.3) In order to be able to continue the 500 Club, and to be able to renew our lottery scheme each year Woodside Sanctuary must ensure that these reports are done as requested for every draw held.

7. Unclaimed Prizes

- 7.1) All unclaimed prizes will be held aside for a period of 6 months after the date of the draw.
- 7.2) Woodside Sanctuary will endeavor to make contact with the prize winners using all means available.
- 7.3) Woodside Sanctuary will not be held responsible if the member did not receive notification as a result of not contacting us to report that his/her contact details had changed as stated in section 9.1a)
- 7.4) If in the period of 6 months the winner does not claim the prize, it will revert back to Woodside Sanctuary, and the winner will lose all claim thereof.

8. Cancellation of 500 Club Membership

- 8.1) If you wish to cancel your 500 Club membership, Woodside Sanctuary must be notified as soon as possible in writing.
- 8.2) If you make your payments via EBD you will need to notify Woodside of your intent to cancel your subscription before the 15th of the month so that our accountant can remove your name from the EBD list. If you notify Woodside after the 15th of the month we cannot guarantee that there will be enough time to remove your name from the EBDS list. All EBDS for any particular month that have already gone through, cannot be reversed.
- 8.3) Your membership will be automatically cancelled if you have not made your fee payment for two months in a row, and your ticket will be taken out and kept in holding at the end of your last fully paid month.

9. Responsibilities of members and Woodside Sanctuary

- 9.1 a) You are responsible for ensuring that the contact information given to Woodside Sanctuary is correct and valid.
- 9.1 b) You are also responsible for ensuring that should your contact information change, that Woodside is notified and given the new contact information to make it possible for us to contact you should you win a prize.

- 9.1 c) You are responsible for contacting Woodside sanctuary once you have received notice of your win (if Woodside was not able to reach you via telephone or email) to inform us that you are claiming your prize.
- 9.2a) If you have elected to make the monthly payment directly to Woodside's bank account yourself you are responsible for ensuring that it is paid on or before 25th of every month (unless alternative arrangements have been made). This is imperative as the 25th of the draw months (see rule no. 2) is the cutoff date and your ticket will not be included in a draw for that month (see rule 2.1a) should the payment not have been made in time. Any payment made after this date will be counted as payment for the following month.
- 9.2b) Likewise if you have elected to pay your yearly subscription of R600.00 per ticket you are responsible for ensuring that it is paid on or before the 25th of the month after your subscription has expired. You will receive a renewal reminder letter to let you know when your subscription is coming to an end. If you have not paid by the 25th your ticket will not be included in a draw for that month (see rule 2.1a).
- 9.3) Woodside Sanctuary is responsible for notifying its yearly subscription members when their subscription is coming to an end (as mentioned in 9.2b). These letters will be sent out at the beginning of the last month that the subscription is valid.
- 9.4) Woodside Sanctuary is responsible for notifying you if you have won a prize, be this via e-mail, telephonically or post. (Woodside will only be able to contact you if you have adhered to rule 9.1)
- 9.5) Woodside Sanctuary must ensure that the National Lotteries Commission Report for each draw is completed and submitted on time (see section 6)
- 9.6a) Tickets may not be purchased by any person who is in the employee of Woodside Sanctuary or by anyone who is under 18 years of age.
- 9.6b) Tickets may not be sold to any person who is in the employee of Woodside Sanctuary or to those who are under 18 years of age.

Contact Numbers and Addresses

Should you have any queries about the rules of Woodside Sanctuary's 500 Club Please feel free to contact us:

Woodside Sanctuary

Physical Address:	Cnr of Canary and Dorbie Streets Auckland Park Johannesburg 2092	Postal Address: Postnet Suite #340 Private Bag x 9 Melville 2109
Telephone:	(011) 726 7318	
Fax:	(011) 726 7329	
Email:	lbotha@woodside.co.za or gmothethwa@woodside.co.za	
Contact:	Loné Botha – Marketing and Fundraising Coordinator Gugulethu Mthethwa – Marketing and Fundraising Manager	